



Solar Installation Process

Dear New Solar Customer,

Congratulations on your decision to go solar with us! We are excited to work with you on the installation of your new solar system. If at any point you have questions, please feel free to contact your Solar Specialist, or any Solar Team Member. Our team contact information is listed below for your convenience.

The following is an outline of the process, incorporating the steps through the completion of your solar installation and interconnection. This outline identifies each phase of the process and also lists the corresponding Solar Team Member who will be your lead contact for each part of the process.

The Baker Electric Solar Team

| | | | |
|-----------------------------|----------------|----------------|--|
| Solar Energy Consultant | Andrew Berlin | (760) 215-9268 | aberlin@bakerelectricsolar.com |
| Solar Energy Consultant | Andrew Keepper | (760) 807-1082 | akepper@bakerelectricsolar.com |
| Solar Energy Consultant | Jonathan Sherr | (760) 484-8358 | jsherr@bakerelectricsolar.com |
| Solar Project Manager | Brian Gottwald | (760) 443-6709 | bgottwald@bakerelectricsolar.com |
| Solar Project Coordinator | Erica Monroy | (760) 690-5152 | emonroy@bakerelectricsolar.com |
| Solar Accounting Specialist | Wendy Wilkes | (760) 690-5138 | wwilkes@bakerelectricsolar.com |
| Solar Operations Manager | Keith Randhahn | (760) 690-5125 | krandhahn@bakerelectricsolar.com |

Thank you again for choosing Baker Electric Solar!

Phase 1: Administration

| | | |
|--|---|-------|
| <input type="checkbox"/> Utility Information | Solar Energy Consultant <ul style="list-style-type: none">Account NumberMeter Number | Day 1 |
| <input type="checkbox"/> Energy Efficiency Audit | Homeowner <ul style="list-style-type: none">Please complete and print or e-mailhttp://energyaudit-sdge.sempa.com/index.asp | Day 1 |
| <input type="checkbox"/> Paperwork Signing | Solar Energy Consultant <ul style="list-style-type: none">California Rebate ReservationSDG&E – Net Energy MeteringCCSE - Authorization to Disclose Customer InformationEnergy Efficiency Disclosure Agreement | Day 1 |



Phase 2: Installation

| | | | |
|--------------------------|----------------------------------|--|--|
| <input type="checkbox"/> | Homeowner's Association | <p>Solar Energy Consultant</p> <ul style="list-style-type: none"> Will initiate HOA approval with homeowner or HOA (if applicable) | Day 1 |
| <input type="checkbox"/> | Confirming Site Survey | <p>Solar Project Manager</p> <ul style="list-style-type: none"> On-site visit to confirm installation plans and measurements | Day 5 |
| <input type="checkbox"/> | Installation Preparation | <p>Solar Project Coordinator</p> | Day 5 |
| <input type="checkbox"/> | Homeowner's Approval | <p>Solar Energy Consultant</p> <ul style="list-style-type: none"> Written Documentation received from HOA approving project (if applicable) | Day 30 |
| <input type="checkbox"/> | Materials Scheduled for Delivery | <p>Solar Project Coordinator</p> <ul style="list-style-type: none"> Will contact with date of delivery Materials delivered by Manufacturer/BES Portable Field Restroom delivery scheduled | Day 30 |
| <input type="checkbox"/> | Invoicing | <p>Solar Accounting Specialist</p> <ul style="list-style-type: none"> 1st installment invoiced upon delivery of materials Payment can be given to Solar Project Manager or Solar Field Lead | Day 30 |
| <input type="checkbox"/> | Installation | <p>Solar Project Coordinator</p> <ul style="list-style-type: none"> Onsite meet of Homeowner, Solar Project Manager and Solar Field Lead at 7:30am Materials delivered by Manufacturer/BES Roofing work and attic work begin Roofing continues, attic and garage work Rail installed and module installation started Module installation completed, wiring started Wiring completed, finishing touches City/County Inspection (if possible) | Day 30 Day 30 Day 30 Day 31 Day 32 Day 33 Day 34 Day 34-5 |
| <input type="checkbox"/> | Invoicing | <p>Solar Accounting Specialist</p> <ul style="list-style-type: none"> 2nd installment invoiced upon physical completion of solar system Payment can be given to Solar Project Manager or Solar Field Lead | Day 35 |
| <input type="checkbox"/> | Roofing Touch-Up | <p>Solar Project Coordinator</p> <ul style="list-style-type: none"> Roofer Comes to put finishing touches on roof (if applicable) | Day 35-7 |



Phase 3: Post-Installation

| | | | |
|--------------------------|------------------------|--|-----------|
| <input type="checkbox"/> | City/County Inspection | Solar Project Coordinator | Day 36 |
| <input type="checkbox"/> | SDG&E Inspection | Solar Project Coordinator <ul style="list-style-type: none"> You will receive an e-mail as soon as SDG&E authorizes us to energize your solar system | Day 39 |
| <input type="checkbox"/> | Energization | Solar Project Manager / Solar Energy Consultant | Day 40 |
| <input type="checkbox"/> | Invoicing | Solar Accounting Specialist <ul style="list-style-type: none"> 3rd installment invoiced upon energization of solar system Payment can be given to Solar Project Manager | Day 40-43 |
| <input type="checkbox"/> | Job Closeout | Solar Project Manager <ul style="list-style-type: none"> Monitoring System Installation (if applicable) Walk-Through - Tutorial QC of Installation Warranty Card | Day 40-43 |
| <input type="checkbox"/> | Paperwork Signing | Solar Accounting Specialist <ul style="list-style-type: none"> Rebate Incentive Claim Form | Day 45 |

The schedule above is intended to act as a guideline only, and your installation timeframe will likely vary. Municipality permit timelines, manufacturer product availability, weather, system parameters, HOA approvals, SDG&E timelines and/or other variables will influence the specific dates of the solar process.